Operating Systems and Software

Software is composed of electronic instructions that tell a computer what to do.

There are two types: **Operating system software** and **application software.**

**Operating System Software**

OS software controls the overall activity of a computer. It is also known as the computers (or devices) *platform*. The OS’s role is to recognize data coming in from an input device, keep track of information and run software.

What are 4 examples of Operating System Software?

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Application Software**

Application software is designed to allow users to perform a specific task.

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| Software | Task | Example(s) |
| Utility Software | To make computer run efficiently | McAfee, VirusScan, Norton |
| Productivity Suites | All in one business software packages | MS Office  Apple iWork |
| Word Processing |  |  |
| Spreadsheet |  |  |
| Database |  |  |
| Presentation |  |  |
| Desktop publishing |  |  |
| Graphics |  |  |